NOTE: The DRIVe abstract submission portal will be rich text-only until the next generation software is released soon. Therefore, please use the sample below or the .xlsx ROM worksheet to copy/paste into the cost component section of your abstract submission. Further cost information may be requested during negotiations.

**BASE PERIOD COST ELEMENT TOTALS**

Unburdened Direct Labor Costs =  
Fringe Costs (include %) =  
Total Direct Labor & Fringe Costs =  
Overhead Costs (include %) =  

Material Costs =  
Travel Costs =  
Equipment Costs =  
Consultant Costs =  
Subcontractor Costs =  
Total Other Direct Costs =  

Total Direct Labor, Fringe, Overhead, & Other Direct Costs =  
G&A Costs (include %) =  

**Total Project Cost** =  
Cost Share by Respondent* =  
Cost Share by BARDA DRIVe =  

*Target cost share range is 30-50%

**BASE PERIOD COST ELEMENT DETAILS**

Direct Labor:  
1) **Personnel Name, Title, Labor Hours, Unburdened Direct Labor Cost**

Material:  
1) **Material Description, Quantity, Cost per Material, Total Line Item Cost**

Equipment:  
1) **Equipment Description, Quantity, Cost per Equipment, Total Line Item Cost**

Travel:  
1) **Personnel Name, Travel Location, Travel Dates, Brief Description of Travel, Travel Cost**

Consultants:  
1) **Consultant Name, Title, Brief Description of Work, Labor Hours, Consultant Cost**

Subcontractors:  
1) **Subcontractor Name, Brief Description of Work, Subcontractor Cost**  
   [For each Subcontractor, please also include the Cost Element Totals in the same manner as above]